

# General Data Protection Policy of the Private University in the Principality of Liechtenstein (UFL)

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## 1 General

Your data and the necessary protection of that data are important to us. We process only the data about you that is necessary. In doing so, we exercise due care, not least to protect you from potential misuse.

The purpose of this privacy policy is to provide you with an overview of how your data is processed and the rights you are entitled to under the provisions of the General Data Protection Regulation (hereinafter referred to as the 'GDPR') and the Liechtenstein Data Protection Act (hereinafter referred to as the 'DSG'):

### 1.1 Name and address of the data controller and the data protection officer

The controller within the meaning of the GDPR is Private University in the Principality of Liechtenstein, Dorfstrasse 24, 9495 Triesen, Liechtenstein.

You can contact our Data Protection Officer at [unterdsb@ufl.li](mailto:unterdsb@ufl.li) or via our postal address, adding 'the Data Protection Officer' to the address.

## 2 Collection and storage of personal data, nature and purpose of its use and the legal bases

### 2.1 Data processing for degree programmes and continuing education

As described, we process only the necessary data. In particular, we collect the following information:

- Personal details (e.g. title, first name, surname, date of birth, nationality, copy of passport)
- Address and contact details (e.g. address, email address, landline/mobile phone number)
- Study-related information (diplomas, qualifications, student registration number, examinations, academic transcripts, CV, photograph)
- Bank details

This data is collected

- For identification purposes;
- to fulfil the contract with UFL
- for correspondence;
- for invoicing;

- to settle or assert any claims (including liability claims) that may arise
- Without this data, we are generally unable to enter into or maintain a contractual relationship. We may process data that has not been collected directly from you, but which originates, for example, from third parties, publicly available sources or other data subjects.

This data is collected for the purpose of preparing and performing the contract (Article 6(1)(b) of the GDPR).

## **2.2 Data processing relating to event participants**

In connection with events, we collect the following information:

- Personal details (e.g. title, first name, surname)
- Address and contact details (e.g. address, email address)

This data is collected, amongst other things, to enable us to inform participants about further events. This processing is based on our legitimate interest in maintaining a positive public image (Article 6(1)(f) of the GDPR).

Photographs will be taken for the UFL's documentation purposes. The photographs may appear on the UFL's website or in other UFL publications. The legal basis is Article 6(1)(f) of the GDPR.

You have the right to object to this processing at any time on grounds relating to your particular situation.

Photographs in which you may appear will be stored for documentation purposes for as long as is necessary in accordance with our legitimate interest in public image.

## **2.3 Data processing in the context of research**

Health data that has been provided by third parties may be collected. Such third parties are generally also engaged in research.

This processing is based on the public interest in research (Article 6(1)(e) of the GDPR in conjunction with Article 27 of the DSG). The processing of health data is based on Article 9(2)(j) of the GDPR in conjunction with Article 27 of the DSG.

We reserve the right to further process personal data collected for any of the above purposes for other purposes as well, provided this is compatible with the original purpose or is permitted or required by law (e.g. any reporting obligations).

## 2.4 Other groups of individuals

In addition to these specific cases, further personal data is collected, particularly in the context of the organisation of the UFL. This primarily concerns contact persons at partner companies.

We collect the following information in particular:

- Personal details (e.g. title, first name, surname, date of birth, nationality, copy of passport)
- Address and contact details (e.g. address, email address, landline/mobile phone number)
- Meeting minutes
- Audio and video recordings

This data is collected

- For identification purposes;
- to prepare and fulfil a contract
- for correspondence;
- for invoicing;

This data is collected for the purposes of preparing and performing the contract (Article 6(1)(b) of the GDPR).

## 3 Recipients or categories of recipients of personal data

Within our organisation, staff may only process your data if they require it to fulfil our contractual, legal and regulatory obligations, as well as to safeguard legitimate interests. This includes the Office for Statistics, recognised research institutions, the Foundation and University Council, or data processors, for example in the field of online teaching.

#### 4 Transfer of personal data to third countries

Data transfers to countries outside the European Economic Area (so-called third countries) take place only within the framework of adequacy decisions by the European Commission.

#### 5 Duration of storage of personal data

The personal data we collect is generally stored until the expiry of the statutory retention period and is then deleted, unless, pursuant to Article 6(1)(c) of the GDPR, a longer retention period appears necessary due to tax, company or supervisory law retention and documentation obligations (in particular under the Higher Education Act, the Austrian Civil Code (ABGB) or the PGR) or you have consented to further storage in accordance with Article 6(1)(a) of the GDPR. Further processing and storage may also be required for longer periods for the purposes of preserving evidence, for example for the duration of the applicable limitation periods.

#### 6 Your data protection rights

As a data subject, you have the right at any time to access your personal data. You also have the right to rectification, data portability, objection, restriction of processing or erasure of inaccurate or unlawfully processed data.

Should there be any changes to your personal data, please notify us accordingly.

You also have the right at any time to withdraw any consent you have given for the use of your personal data. Requests to exercise your right to access, erasure, rectification, objection and/or data portability may be addressed to the address set out in point 1 of this statement.

If you believe that our processing of your personal data infringes applicable data protection law or that your data protection rights have been infringed in any other way, you may lodge a complaint with the competent supervisory authority, in particular in the Member State of your habitual residence, your place of work or the place where the alleged infringement occurred.

## 7 Current version

This Privacy Policy is currently valid and is dated June 2026.

It may become necessary to amend this privacy policy as a result of further developments to our services or due to changes in legal or regulatory requirements. The current version of the privacy policy can be accessed and printed from our website at any time.